

**McAdenville Town Council**  
**January 12, 2016**

The McAdenville Town Council met in Regular Session on January 12, 2016 at 5 p.m. in the Council Room, McAdenville Town Hall, 125 Main Street.

**PRESENT**

Mayor Farrell Buchanan presided. Council Members: Jim Robinette, Mayor Pro-Tem; Carrie Bailey, Jay McCosh, and Greg Richardson. Councilman Joe Rankin was absent due to travel. Also present was Attorney Jim Windham, Janice Costner and Ann Sessom (Interim Town Administrator/Clerk).

**CALL TO ORDER:**

Mayor Buchanan called the meeting to order at 5:00 p.m.

**INVOCATION:**

Upon the request of the Mayor, Councilman Carrie Bailey led those assembled in the Invocation.

**ADOPTION OF AGENDA FOR THIS MEETING**

Upon motion by Jay McCosh and second by Carrie Bailey it was unanimously approved to adopt the agenda with the following additions:

- #4 Revising Chapter 6, Article II, Section 6-7 (e) Ordinance
- #5 Appoint Delegate representative and alternate to Centralina Council of Government
- #6 Update to Council on interview process
- #7 Mayor's comments

**APPROVAL OF MINUTES:**

Upon motion by Jim Robinette and second of Greg Richardson it was unanimously voted to approve the minutes of the November 10, 2014 Regular Meeting, December 8, 2015 Regular Meeting, December 21, 2015 Special Meeting and December 23, 2015 Special Meeting as written.

**BUSINESS AGENDA:**

**OLD BUSINESS**

**Golf Cart Ordinance**

Discussion was held on a proposed ordinance to allow golf carts inside the City Limits of McAdenville. Police Chief Greg Ratchford advised that the use of golf carts in Cramerton was working well; however, the registration, inspection, etc. had proved to be cumbersome. He

advised that Carts are not allowed on streets where the speed limit exceeds 35 MPH. He added if the use of golf carts was approved, he would recommend they not be permitted during the month of December. Following a brief discussion, Jim Robinette moved to deny the proposed Golf Cart Ordinance, seconded by Carrie Bailey with unanimous vote.

**NEW BUSINESS:**

**Presentation of Audit for FY Ending June 30, 2015**

Mr. Robert Adams, CPA, Butler & Stowe, presented the Audit Report for the year ended June 30, 2015. Mr. Adams stated the report contains 55-60 pages. The internal control report discusses the limited segregation of duties which is caused by the small office staff and limited personnel. Council was advised to stay involved with financial reporting and budget matters. Management's discussion and analysis reports a strong financial position of the Town with total net position of \$2,788,033 (an increase over \$240,000 from 2014). The financial statements disclose an increase in the General Fund balance of \$168,176 and a positive income from the water and sewer fund of \$58,538. Other items included were the new disclosure and reporting requirements for pensions in the notes and statements. Possible audit issues for the June 30, 2016 year end include audit scope, either Yellow Book or Single Audit. This will depend on expenditures under existing grant programs and any new grants received. In closing, Mr. Adams, stated that the town has a strong financial standing and that a clean audit report had been approved by the state. Motion to accept the Audit Report for FY ending June 30, 2015 was made by Jim Robinette, seconded by Carrie Bailey with unanimous vote.

**PUBLIC HEARING - Forest Heights CDBG Close Out**

Motion was made by Jim Robinette to open the Public Hearing to consider the Forest Heights CDBG Close Out, seconded by Greg Richardson with unanimous vote.

Mr. Steve Austin, CDBG Administrator stated this is a public hearing to close out \$750,000 grant from the Department of Commerce. The grant was for a 31,000 foot gravity sewer line. The lines have been installed and approved by Two Rivers. The project is now complete and hookup is expected this week. The final amount spent was \$664,075.88 with no local funds being required. The Town of McAdenville did waive all tap fees and the grant included the cost of all hookups for residents. Excess monies can now be spent by the town.

Mayor Buchanan opened the floor for public comment and there being none the hearing was closed by motion Jim Robinette, second of Greg Richardson and passed unanimously.

**Appointment of Members to Christmas Committee**

Police Chief Greg Ratchford recommended that two members of Council be appointed to serve on a Christmas Committee to review the 2015 Christmas light display and other items. Upon motion by Carrie Bailey and second by Greg Richardson it was unanimously voted to appoint Jay McCosh and Jim Robinette to serve on the Christmas Committee.

**Ordinance Revising Chapter 6, Article II, Section 6-7(e)**

The Council discussed the need to revise the Town Ordinance to prohibit left turns in a public vehicle during any day that school is in session. The hours will be from 7:00 a.m. until 8:30 a.m. and 1:30 p.m. until 3:00 p.m. from the upper and lower parking areas of McAdenville Elementary School onto Wesleyan Drive. Police Chief Greg Ratchford stated the DOT signs would be ordered and erected by the Town of Cramerton with the Town of McAdenville reimbursing them for cost. Upon motion by Jay McCosh and seconded by Greg Richardson it was unanimously voted to adopt Ordinance 16-01 amending Chapter 6, Article II, Section 6-7 (e) reflecting these changes and noting reimbursement to the Town of Cramerton. The Ordinance will be in effect when the signs are erected. (Copy of this Ordinance is on file in Ordinance Book at Town Hall)

**Centralina Council of Government**

Council discussed appointment of a delegate and alternate to the Centralina Council of Government. Upon motion by Jay McCosh and second by Greg Richardson it was unanimously voted to appoint Mayor Buchanan as the delegate and Jim Robinette as alternate to the Centralina Council of Government.

**Update on Interviews**

Janice Costner and Ann Sessom reported on three interviews they had conducted for the vacant position of Town Clerk/Finance Officer. Council was also furnished a copy of a recent resume that had been received and advised of another that may be coming. Ms. Costner stated she and Ms. Sessom would complete the interviews and then recommend the top two candidates to Council for interview and final approval.

**Speakers From the Floor**

None

**Mayor Comments**

Mayor Buchanan discussed the need to appoint a "Permittee" for the Waste Water Plant as required. The former Town Clerk/Administrator had served in this capacity. Two Rivers Utilities has advised that someone needs to be designated to be the Town of McAdenville's "Permittee". After a brief discussion, Mayor Buchanan appointed Jim Robinette to serve as the town's "Permittee".

**Other Discussion & Comments**

Mr. William Carstarphen and Mr. Fred Erickson of Pharr Yarns supplied the Town with a "Letter of Intent" affirming the commitment of Belmont Land and Investment Company (an affiliate of Pharr Yarns) to donate 11.82 acres of land to the Town (valued at \$470,000) and up to \$236,216 in cash as part of the Town's local match for the \$350,000 PARTF Grant awarded to the Town by the NC Department of Natural and Cultural Resources. The Town will contribute \$100,000 in cash toward its local match. Pharr Yarns requested that if the project comes in under budget that the savings would go toward reducing their \$236,216 cash commitment. Pharr's Public Relations Firm is working on a joint Press Release announcing this project.

**ADJOURMENT**

With no further business to come before the board, Mayor Buchanan declared the meeting adjourned at 5:50 PM.

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**Farrell Buchannan, Mayor**

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**Janice M. Costner (Interim Administrator/Clerk)**

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**Ann L. Sessom, (Interim Administrator/Clerk)**